



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS 60TH AIR MOBILITY WING (AMC)**

AFI36-2903_TRAVISAFBGM2017_01

19 April 2017

MEMORANDUM FOR TRAVIS AIR FORCE BASE

FROM: 60 AMW/CC
400 Brennan Circle
Travis AFB CA 94535-5000

SUBJECT: Travis Air Force Base Guidance Memorandum to AFI 36-2903 Dress and Personal Appearance of Air Force Personnel

By Order of the Commander, 60th Air Mobility Wing, this Guidance Memorandum immediately implements the Installation Commander's guidance to Air Force Instruction 36-2903. Compliance with this memorandum is mandatory. To the extent its direction is inconsistent with other Air Force (AF) publications, the information herein prevails, in accordance with AFI 33-360, *Publications and Forms Management*.

The intent of this memorandum is to deliver guidance to Travis Air Force Base personnel and applies to all organizations. Military members who fail to adhere to the standards contained in this instruction can be prosecuted under Article 92, Uniform Code of Military Justice (UCMJ), or any other article from the UCMJ, as appropriate.

Direct questions or comments on the contents of this instruction through your chain of command to the 60th Air Mobility Wing. POC for this guidance memorandum is 60 AMW/CCC, Wing Command Chief Office, DSN 837-5005 or e-mail: 60.amw.ccc@us.af.mil.

This Memorandum becomes void after one year has elapsed from the date of this Memorandum, or upon incorporation by interim change to, or Travis Sup to AFI 36-2903, whichever is earlier.

JOHN M. KLEIN, JR., Colonel, USAF
Commander, 60th Air Mobility Wing

Attachment
Guidance Changes

Guidance Changes

3.1.2.3. (Added) All personnel arriving on Travis AFB with a shaving waiver will need to be seen by the 60th Medical Group for a new waiver and have their shaving waiver approved and signed by their Commander to be valid for Travis AFB. While on a shaving waiver, facial hair will not exceed 1/8 inch and not be sculpted in any way. Waivers shall be valid for 3 months from date of issue. The waiver will be carried by the member while in uniform. Commanders and supervisors will monitor progress of treatment to control these waivers.

5.1.7. (Added) The following locations are no hat / no salute areas on Travis AFB.

- Flight line

5.1.7.1. (Added) The following locations are hat / salute optional areas on Travis AFB.

- 60th Communications Squadron Breezeways, Bldg 243
- 60th Force Support Squadron Bldg 380 courtyard between Finance & Military Personnel Squadron (MPS)
- 60th Force Support Squadron Bldg 249 breezeway
- 60th Logistics Readiness Squadron Fuels Yard, Bldg 552
- 60th Security Forces Squadron "Glass House" training area, Bldg 380A
- 60th Security Forces Squadron grass training areas, Bldg 379
- 60th Aerial Port Squadron northeast side of Bldg P-3
- 60th Aerial Port Squadron fenced-in area on flight line side, Bldg 977
- 60th Aircraft Maintenance Squadron flight line side of Bldg 836 & area north of Bldg 841
- 60th Aircraft Maintenance Squadron flight line side, Bldg 187
- 60th Aircraft Maintenance Squadron flight line side, Bldg 859
- 60th Logistical Readiness Squadron, Vehicle Operations/Maintenance Compound, Bldgs 130, 139, and 148
- 60th Maintenance Squadron Fabrication dispatch area, Bldg 803
- 60th Maintenance Squadron Aero Repair dispatch area, Bldg 810
- 60th Maintenance Squadron AGE ready line/parking area/wash rack, Bldg 564
- 349th Medical Group/349th Force Support Squadron breezeways, Bldg 239
- 349th Operations Group breezeways, Bldg 237
- 70th/79th Air Refueling Squadrons/749th Aircraft Maintenance Squadron, front and rear overhangs, Bldg 185
- 349th Aeromedical Evacuation Squadron, covered patio area on east side of Bldg 206

5.1.8. (Added) Optional Undergarments. Sleep Shirts, Long Sleeve Shirt, Thermal Underwear. Optional undergarments are worn in addition to the desert sand (tan) t-shirt/turtleneck. Optional undergarments will be worn under the Airman Battle Uniform (ABU) coat. Optional undergarments will not be visible under the ABU coat except at the neck. When in your work center if the ABU coat is removed optional undergarments will be tucked in.

6.1.10. (Added) Sage Green Fleece is authorized to be worn indoors when temperature dictates and with supervisory approval.

6.2.7. (Added) Black Watch Caps are authorized only when worn in conjunction with

authorized outer garments during inclement weather or when temperatures dictate. Winter season at Travis AFB is not defined due to the extreme daily swings in temperature throughout the year. Outer garments and watch caps can be worn when temperature dictates.

6.2.8. (Added) The Sage Green Watch Cap is authorized to be used when wearing ABU authorized outer garments or physical training uniform (PTU) at Travis AFB (see **paragraph 6.2.7** for interpretation of temperature).

6.5.2.1. (Added) Travis AFB Unit Commanders may authorize Airmen to wear a standardized color undershirt (**Squadron Morale Shirt**) on Friday for Active Duty and Friday/Saturday for Reserve members (only one color per squadron; individual purchase only, not unit funded). The color of the undershirt should not detract from the Airmen's professional image while in uniform.

7.1.7.1. (Added) Travis AFB Unit Commanders may authorize wear of an optional solid black or dark blue baseball/sport cap with the Air Force symbol or United State Air Force (USAF) printed/embroidered on the front during organized PT and individual PT.

8.3.6. (Added) Morale Patches and Tabs are authorized on the shoulders of the Flight Duty Uniform (FDU) on Fridays, or during special events. Small morale tabs may be worn on the exposed Velcro of the left sleeve when the pen pocket cover is removed; wear is not restricted. Travis AFB Squadron Commanders will approve and maintain a list of acceptable morale patches and tabs for wear by assigned Airmen.

8.4.5. (Added) Cloth nametags for FDU/Desert Flight Duty Uniform (DFDU) and flight jackets will be 2 X 4 inches in size and worn over the left breast pocket. As a minimum, the Aeronautical badge, Space, Cyberspace or Missile Operations badges (if awarded) are mandatory and nametags will contain individual's name and rank (rank is mandatory for enlisted personnel). Embroidered badges will be consistent in color with MAJCOM approved nametag colors. In the case of subdued nametags, embroidered badges will be black or dark blue in color. MAJCOM supplements to this instruction will standardize nametags (i.e., background/border colors, squadron logos, naming convention, etc.). Nametags for Leather A-2 Flying Jacket will be 2 X 4 inches, brown or black leather, or simulated leather. Emboss with silver wings or badges, first and last name, rank, and USAF. **Note:** Travis AFB Commanders authorized to wear the Command Insignia pin will wear the insignia on the left side of the nametag. The insignia will be worn only while performing commander duties. Exception: morale nametags are authorized on Fridays or during special events. Travis AFB Squadron Commanders will ensure nametags are in good taste and reflect proper military order, discipline, morale, and image.

9.1.1. (Added) Functional Clothing Items. Major Command (MAJCOM) or Installation Commander will prescribe wear instructions in supplements to this directive. 60th Civil Engineer Squadron (CES) EOD technicians are authorized wear of the Operational Camouflage Pattern (OCP) uniforms during performance of emergency response, explosive demolition, and training operations in accordance with TO 60A-1-1-22, *General Explosive Ordinance Disposal (EOD) Safety Precautions*, Section 2-6 incendiary munitions, Item a, **paragraph (4)** Protective

Equipment. Additionally, EOD personnel will wear the OCP uniform when on emergency responses or during Defense Support to Civil Authorities operations while at home station.

9.12.4. (Added) Religious head covering waiver requests for indoor wear or items that can be concealed under military headgear must be sent through member's chain of command to Travis AFB Wing Commander for approval. Head coverings will be plain and dark blue or black and be neat and conservative and will not draw focus of an observers' attention from the uniform as a whole. Head coverings must not impair the ability to readily assess compliance with hair standards, and must fit under the appropriate uniform headgear.